WINSFORD PARISH COUNCIL

DRAFT Minutes of the Ordinary Meeting of Winsford Parish Council Held on Monday 21 June 2021, at 7.30pm in Winsford Village Hall

PRESENT: Councillors: Colin Wilkins (CW) – Chair, John Bray (JC), Kevin Connell (KC), Sarah Little (SL), David Luscott (DL), Mel Mileham (MM), Patrick Watts-Mabbott (PWM), SCC Cllr Frances Nicholson (FN), SWT Cllr Steven Pugsley (SP), four members of the public, and Parish Clerk Nic Kemp

CW opened the meeting at 7.30pm.

44.1 Public Question Time. A member of the public gave a statement on an event held on the Village Green and raised concerns over complaints being made. The Clerk confirmed no complaints had been made to the Council. The Chair advised he had been contacted personally and would ask if they wished to make formal complaints to raise them with the Clerk.

CW thanked the members of the public. Two members of the public left at 7.45pm

44.2 Apologies for non-attendance. None

44.3 Declaration of Interests. PWM – item 7 (all planning items) – employee of ENPA

44.4 To agree minutes of the Extra-Ordinary Meeting held 28 April 2021, the minutes of the Annual Meeting held 5 May 2021, and any outstanding actions – KC prop, MM sec approving the minutes of 28 April 2021. DL advised he will circulate the draft of the website card to all. KC prop, SL sec, approving the minutes of 5 May 2021.

44.5 Reports from County and District Councillors – SP reported ENPA wish the applicant to omit the track from planning app 6/40/21/105 (item 43.10.1 from meeting 5 May 2021). SP reported June Panel meeting involved senior reps from SCC, including Highways. CW understands either Furzehill or Halse Lane mast are required for network, but nor both. FWAG are involved in Furzehill Lane flooding.

44.6 Highways Matters – Yellowcombe Lane – no progress. FN will follow up. FN advised Cllrs to continue using website to report all issues – blocked/full drains, dropped drain covers, pot holes.

44.7 Planning Matters:

44.7.a 6/40/21/106 – Luttrell House, Royal Oak Court, Halse Lane – Proposed erection of garden shed – Council support the application.

44.7.b Other planning applications and Matters – GDO21/11 - Horsecombe Farm, Horsecombe Lane, Cutcombe - Prior notification for the proposed demolition of fire damaged agricultural building and erection of new building (30.5m x 15.2m) – Council support the application.

44.8 Finance:

44.8.a To receive financial report and agree to pay amounts due – Council noted the financial report circulated by the Clerk. KC prop, DL sec, approving payment to IDVerde £230.88 for 12 month's dog bin empty; Mrs N Kemp £249.50 Clerk's salary, £4.83 expenses – Total £254.33; HMRC £27.40 tax due; Mrs N Kemp reimbursement of advert for Clerk £134.40. Unanimously agreed

44.8.b To approve Certificate of Exemption – KC prop, DL sec, approving the certificate of exemption. Unanimously agreed

44.8.c To approve Internal Auditor's report – KC prop, DL sec, approving the Internal Auditor's Report. Unanimously agreed

44.8.d To approve Annual Governance Statement 2020/21 – KC prop, DL sec, approving the Annual Governance Statement 2020/21. Unanimously agreed

44.8.e To approve Accounting Statements 2020/21 – KC prop, DL sec, approving the Accounting Statements 2020/21. Unanimously agreed

44.8.f To consider donation to West Somerset Advice Bureau in lieu of Internal Audit fee – CW prop, KC sec, a donation of £25 to the Advice Bureau in lieu of Internal Audit fee. Unanimously agreed

CW thanked FN and SP for attending. FN and SP left at 8.50pm

44.8.g To consider payment of costs for village website – DL prop, PWM sec, contributing cost of hosting and domain registration (total £98.86 for 2021). KC prop, JB sec, amendment of £30 contribution towards cost. The amendment was agreed 5 for, 1 against, 1 abstained.

44.9 Actions to recruit and cover Clerk – KC prop, CW sec, delegating authority to CW, KC and MM to determine way forward. Unanimously agreed.

44.10 Options and actions required for Legacy from and Memorial for Ann le Bas – Clerk advised Amicus had confirmed they do not hold documents for clients. Council discussed possible purchase of fireproof storage box. CW prop, appointing Amicus to proceed with transfer of ownership of land from Legacy, and resolving document storage at future meeting. Unanimously agreed. MM advised Somerset Art Week 18 September to 3 October would be good time to sell prints left to Council.

44.11 Requests from Winsford Recreation Association:

44.11.a Council agreed to post the minutes of the WRA meetings on the website

44.11.b WRA requested clarification on the intent for the land left to the Council by Ann le Bas. Clerk to confirm if land could be transferred to Winsford Charitable Trust under same terms**.**

44.11.c WRA intend to purchase dog waste bin for field. DL prop, CW sec, Council to cover cost of empty. Unanimously agreed.

44.12 Update on Winsford Development Group – PWM reported no update. Plan to get all groups together for walk around village. PWM to ask ENPA what would be allowed on recreation field.

44.13 Celebration of Queen's Platinum Jubilee in 2022 – CW to invite all villagers to meet during July, to form Committee to organise celebration.

44.14 Noticeboard, Gate and post – MM advised repairs being carried out by ENPA Field Services Team, but delayed due to path maintenance. Due in September.

44.15 Record of Correspondence and Emails Received – Clerk advised of communication between Dulverton Town Council and Somerset Highways, cc'd to Winsford PC re potential for speed limit on Winsford Hill, CW and JB will attend site meeting with Highways when arranged. Arboricare have advised of intent to attend to tree in car park. Clerk noted two potential complaints, one dealt with and not a complaint, one awaiting further information. Clerk had received correspondence relating to village website – to be included on next agenda.

[45]
KC left at 9.55pm

[46]
44.16 Reports from Councillors on meetings attended – None.

44.17 Items for Next Agenda – Correspondence on website

44.18 Date of Next Meeting – Monday 26 July 2021 – 7.30pm – in the Village Hall.

There being no further business, CW closed the meeting at 10.00pm.

Date…….. Signed…….