

Minutes of the Queen's Platinum Jubilee Meeting held at the Village Hall 11am Monday 9th May 2022.

Present: Colin Wilkins (CW) Chairman, Mike Hillier (MH), Dave Mileham (DM), Mel Mileham (MM), Annalise Cowley (AC), Martin Jones (MJ)

Apologies: Sue Hayes (SH)

Current Volunteers: Wavell Urry (WU), Anthony Pickhaver (AP), David Green (DG), Paul Sams (PS), Claire Sams (CS), John French (JF), Martin Jones (MJ), Orla Jones (OJ) Becky Brown (BB). Steve Pickard (SP), Charlie Beeden (CB), Zara Beeden (ZB), Nick Robinson (NR) Frazer Lawrence (FL).

- 1) The Union Jack flag has arrived for the maypole and the invoice for £16.95 passed to CW for payment from the Jubilee Committee funds. Maypole to be erected. (DM, MH, PS)
- 2) The maypole music has been downloaded and sent to the band. (MJ) The VH sound system and microphone has been inspected and an iPod featuring music used at previous 'Royal' events has been found. Suggest the microphone batteries are checked so that the microphone can be used for roving commentary (Duck race etc) (JF, MJ, MH, DM) (MJ) will 'meet & greet' the band and look after their welfare throughout the day. Payment will be arranged for the Band. (CW).
- 3) Marquees and tables and chairs to be delivered to the VG 3rd/4th June, weather dependant, (MH) to co-ordinate with volunteers.
- 4) It is believed that (FL) is storing some bunting and suggested that he attends the next meeting to liaise with (SH) who also has decorations for the village. The suggested date for decorating the centre of the village is 1pm Wednesday 1st June. (All Committee and volunteers). A Risk Assessment will be required, and the VH insurance company have templates for the RA (CW) The PC has been sent an 8-point plan for organizers of the Platinum Jubilee events and it is suggested that Health and Safety Executive (HSE) advice is followed. A First Aid box and Fire Extinguisher / Blanket will be required on the VG. Request to be made to Village Hall Committee to borrow their equipment. (SH)
- 5) The write up in the Across Exmoor magazine for May has laid out the plan for the 5th June.
- 6) Posters will be placed around the usual village sites in the next week. (DG, MM)
- 7) River of Hope Flags. It is hoped to collect the children's drawings at the coffee morning Wednesday 11th May, to display in the bus shelter and then get the Craft Club to turn them into flags. Adults are also asked to produce a flag for display along the river. (DM)
- 8) A timetable of events will be positioned by the war Memorial nearer the time (DM)
- 9) The sheets for the Duck Race sales have been produced and (AC, MH, and CW) will cover Halse Lane, Ash Lane / Steep and centre of the village. Passing the sheets on to (CB and ZB) to continue Exford and Edbrook Roads and Howtown.
- 10) (BB) is making the Community Cake and a list of ingredients will be required to inform allergy and dietary intolerances.
- 11) The 'Memories Board' of previous Jubilees and street parties is taking shape and (AC) will be talking to as many people as possible at the coffee morning 18th May. If you would like to contribute either photos or memories, please see (AC)
- 12) Community photo of all Residents attending – time to be confirmed (AP)
- 13) Most Residents should have received their invitation to the Big Lunch by now – if you haven't, please contact (MM) or (CW). Please remember to RSVP by 22nd May. It was discussed and unanimously decided by the Jubilee Committee not to reserve tables (All Committee)
- 14) It was agreed to ask Wavell Urry to attend the next meeting to explain layout for the vehicles.

Date of next meeting 23rd May, 11am Village Hall