

# Winsford Village Hall

Minutes of the WVH Committee meeting held on Tuesday 27<sup>th</sup> September 2016 at 7.30pm.

## Present

Sue Hayes (SH) Chairman and Booking Secretary  
Steve Hunt (SAH)  
Robin Lockwood (RL)  
Marilyn Martin (MM)  
Helen Richardson (HR)  
John Titcombe (JT)  
Ian Whybrow (IW)  
Dave Williams (DW)

### 1. **New Committee Member**

Marilyn Martin was welcomed to meeting as a potential new committee member.

### 2. **Apologies.**

None

### 3. **Approval of minutes.**

With an amendment to change the date of the next (this) meeting to 27/09/16, the minutes of the meeting held on 28<sup>th</sup> June 2016 were approved and duly signed by SH.

### 4. **Matters arising from the minutes.**

Signing of minutes - see item 3 above.

**Item closed**

Signed minutes of 12/01/16 meeting – now found and given to SAH

**Item closed**

New committee members – SH will enquire of xxxxx

**Action SH**

Grant money - purchase of new equipment. It was agreed that small items of new equipment (but not new shirts) already purchased by the bowls club totalling £xxx would qualify under the terms of the grant. JL was invited to forward the invoices to IW for reimbursement.

**Action JT**

Further, on leaving the village Rex & Pam Gascoigne had taken their table tennis table (housed in the VH). It was agreed that, as the other had been disposed of, we should authorise RL to purchase a replacement (together with bat and balls). The cost would be in the region of £xxx.

**Action RL**

Further, does the Bridge Club have a requirement for any new equipment?

WiFi in the WVH. SAH advised that he had already updated the Committee with developments (particularly with Airband) since the last meeting. Additionally, the WPC continued to be very keen for WiFi to be installed in the VH and remain committed to the 50/50 cost sharing basis with WVH as previously minuted. SAH had similarly continued to update the WPC. The ENP's decision on Airband's planning application at East Nurcott was due early in October and it was agreed that (if approved) SAH would then ascertain Airband's policy regarding broadband installation into village halls. If he was unable to secure a foc or subsidised service by 1<sup>st</sup> November, it was agreed we would proceed with

contracting with BT as has been previously minuted. SAH advised that, at a meeting the previous night, the WPC had similarly agreed. **Action SAH**

Pricing and advertising the new WiFi service. It was agreed that we would not increase the hire charge if a group wanted to use the WiFi service in the VH. Further we would actively promote the new service to encourage additional lettings and would discuss this at the next meeting. **Action All**

Baby & Toddler group. HR advised that appropriate advice regarding the regulations covering the management of organised child groups had been taken; rules were being written and would be displayed. Equipment had been purchased and the group would start on 03/10/16 -10am - Noon. **Item Closed**

Activity Schedule update – see item 9 below.

Electrician to inspect cookers – SH advised that an electrician had visited and concluded that both cookers were of relatively poor quality and beyond economic repair. Consequently, SH had visited Minehead Radio and priced up various replacements which were reviewed. SH was authorised to purchase her preferred option at a price of c£xxx each, delivered and fitted. **Action SH**

Paintwork clean up – to be undertaken on 13/10/16 at 9am. **Action as many as possible**

## 5. Treasurer's Report

This item is confidential to WVH Committee members only.

## 6. Secretary's Report

SAH advised that most items had been covered in item 4 above or would be covered in item 9 below. Additionally;-

- He had previously circulated details of grants that might be able to be obtained to support VH activities for the VHC to consider (possibly to include the installation of WiFi).
- WPC had asked that the WVHC consider taking some responsibility for setting out/putting back chairs and arranging refreshments for Exmoor Panel meetings in the VH, as this was being done by Winsford Parish Councillors. It was agreed that the WVH did not offer this service to its other users and regrettably this would not be possible. SAH would advise the WPC accordingly. **Action SAH**

## 7. Fete review

In giving an overview, SH thanked everyone who supported this year's event. After expenses, the sum of £4,232.95 was made (£4,552.22 in 2015).

The weather in the morning was wet and drizzly but very fortunately the afternoon was much improved.

RL was specifically thanked for stepping in at the last moment to organise the PA system, which was very well regarded and much improved over previous years. He has already been asked if he will organise again next year.

Numbers attending were thought to be slightly down on last year. However most of the attractions made roughly the same amount of money. It was noted that the toy stall did particularly well. Surprisingly dog show takings were down on last year.

In summary, once again it was a very successful event.

The committee thanked SH for her considerable efforts in organising this year's fete.

## 8. Website update & Marketing

Details of all VH events are to be uploaded on to the village website.

**Action HR**

## 9. Activity Schedule review

In accordance with our risk management procedure this was updated, actions agreed and will be circulated with the minutes.

**Action SAH**

## 10. Future events

- Dog training now on Mondays and Wednesdays
- Harvest Supper – 08/10/16
- Whist Drive – 28/10/16
- Halloween Bingo -29/10/16
- British Legion Evening of Songs – 06/11/16
- Craft Fair – 2-5pm - 06/11/16
- Somerset Touring Opera 12/11/16

**Action IW to arrange posters and tickets (£10)**

- Christmas Fair - 03/12/16
- Christmas Bingo - 10/12/16
- The offerings by Fiona Page were reviewed but were considered to be too expensive for a VH event.

## 11. AOB

RL requested clarification of the coverage of our PRS licence on 2 counts:-

- Did it cover the cricket pitch for the fete?
- Was all music played in the VH covered? - this because he was aware a user of Weddon Cross' VH was facing prosecution for an alleged violation, even though he understood that a PRS licence was in place.

**Action SAH to contact PRS**

## 12. Date of next meeting

The next meeting will be held on 02/11/16 at 7.30pm. **This date has subsequently changed to 03/11/16 (and again to 01/11/16).**

The meeting closed at 9.25 pm.

Subsequent to the meeting, no objections were raised to MM joining the WVHC and SAH will make the necessary arrangements, including registration with the Charity Commission.

**Action SAH**

Steve Hunt – Secretary 17/10/16