

Winsford Village Hall

Minutes of the WVH Committee meeting held on Tuesday 1st November 2016 at
7.30pm.

Present

Sue Hayes (SH) Chairman and Booking Secretary

Steve Hunt (SAH)

Robin Lockwood (RL)

Marilyn Martin (MM)

Helen Richardson (HR)

John Titcombe (JT)

Ian Whybrow (IW)

Dave Williams (DW)

1. **Apologies.**

None

2. **Approval of minutes.**

The minutes of the meeting held on 27th September 2016 were approved and duly signed by SH.

3. **Matters arising from the minutes.**

Signing of minutes - see item 2 above.

Item closed

New committee members – SH will enquire of xxxx

Action SH

Grant money - purchase of new equipment. JT has presented the invoices to IW for the small items of new equipment purchased by the bowls club totalling £xxx and received a cheque for reimbursement.

Item closed

RL reported that he had not yet purchased a replacement table tennis table (as previously authorised) as he was concerned about the amount of space it would take up in the storage area. Various other options were discussed and he was authorised to purchase a table that would fold up into a smaller space at a cost of £xxx. Delivery might be extra.

Bats and balls would also be purchased.

Action RL

WiFi in the WVH. SAH advised that he had previously updated the Committee with the development that Airband had written to state that it would not at this stage be providing a broadband service to WVH. This was obviously disappointing. He had made contact with BT and had emailed the committee (and the WPC) on 31st October 2016 with details of its charges for a 2 year contract. It was agreed that this would be implemented. **Action SAH**
It was further agreed that access to the router (to be located on the bookcase in the entrance hall) would be locked and users of the hall would be provided with an access code.

Additional bookings resulting from this new service would be monitored.

Action SH

Advertising the new WiFi service. When it is installed, we would actively promote the new service to encourage additional lettings. In particular SAH would advise the ENP.

Action SAH/All

Activity Schedule update – see item 7 below.

Electrician to inspect cookers – SH had purchased 2 new electric cookers at a price of £xxx each, delivered and fitted and the old units taken away. These had been used at the harvest supper and were well regarded. **Item closed**

Chair positioning/replacement/refreshments. The WPC would be advised of the WVHC's decision at the next meeting on 28/11/16. **Action SAH**

PRS terms SAH had previously circulated by email (13/10/16) PRS's response to his general enquiry regarding the coverage of our licence. Additionally RL advised that the previously reported alleged violation of a licence at Weddon Cross was under a PPL licence. The following actions were agreed before further contact was made with PRS:-
RL to ascertain the exact nature of the alleged violation at Weddon Cross **Action RL**
As the village fete is held on the cricket pitch, SAH will ascertain whether the Recreational Society has a music licence? **Action SAH**

4. Treasurer's Report

(Confidential to WVH Committee members).

5. Secretary's Report

SAH advised that most items had been covered in item 3 above or would be covered in item 7 below. Additionally;-

- As he did not attend the 2016 AGM, SAH had not obtained the required signature of trustees declaring a willingness to serve for the year 2015/16. This was rectified with all trustees duly signing, but SAH apologised for having to amend an old form, as his printer had run out of ink at an inopportune moment. A pristine copy of the document would be presented for signature at the next meeting. **Action SAH**

6. Website update & Marketing

Details of all VH events are to be uploaded on to the village website. **Action HR**

7. Activity Schedule review

In accordance with our risk management procedure this was updated, actions agreed and will be circulated with the minutes. **Action SAH**

8. Future events

- Dog training now on Mondays and Wednesdays
- British Legion Evening of Songs – 06/11/16
- Craft Fair – 2-5pm - 06/11/16
- Somerset Touring Opera 12/11/16 16 tickets sold to date. **Actions SAH to arrange liquor licence. IW to arrange wine sales. Various people to help with catering. RL needs help with moving the piano (5pm on the day).**
- Christmas Fair – 16/11/16 – 10:30 (note change of date)
- Christmas Bingo - 10/12/16
- The offerings by Fiona Page are to be reviewed (You Tube), noting that she is prepared to perform on a share of ticket sales basis. **Action All**
- Computer Courses – details of a course run in Minehead to be ascertained and reviewed at the next meeting. **Action DW/All**
- Archive Film on Exmoor – this was thought to be a good idea with the prospect of plenty of people attending. **Action SAH to obtain details**
- Outdoor pursuits group?

9. AOB

- Baby & Toddler group. HR advised that the group had started. There were lower numbers than she had hoped, but it was early days. HW was authorised to purchase (using the above grant money) a mini inflatable goalpost and ball to widen the appeal of the group to older toddlers. **Action HR**
- Notice Boards. Various WVH committee members have been encouraged to consider setting up a dedicated WVH notice board outside the VH. This was broadly supported. Two actions were agreed:-
 - Determine the price of an exterior wall mounted version **Action RL**
 - Determine any planning approvals needed for the above, together with a free standing board (similar to that used near the village bus shelter) on legs on the VH side of the hedge, somewhere near the main entrance. **Action SAH**
- Archive storage space. Mel Mileham has requested whether we can accommodate the storage of an A3 printer in the end (nearest the outside wall) cupboard in the committee room. This was agreed in principle. The details (to include the absorption of some of the VH archive into the main village records) to be agreed with Mel. **Action SAH**

Date of next meeting

The next meeting will be held on 10/01/17 at 7.30pm.

The meeting closed at 9.25 pm.

Steve Hunt – Secretary 17/10/16