

Winsford Village Hall

Minutes of the WVH AGM held on Tuesday 26th April 2016 at 7.30pm.

Present

Sue Hayes (SH) Chairman and Booking Secretary
Robin Lockwood (RL)
Helen Richardson (HR)
John Titcombe (JT)
Ian Whybrow (IW)
Dave Williams (DW)

1. **Apologies**

Apologies were received from Stephen Hunt (SAH). It was noted that no members of the public had attended and it was agreed to continue with the necessary business of the meeting.

2. **Approval of Minutes.**

The minutes of the meeting held on 12/01/16 were approved and duly signed by SH.

3. **Matters arising from the meeting held on 12/01/16.**

Signing of Minutes - see item 2 above.

Item closed

Winsford Woodbees(WW) RL & SH's action to sort the costumes and action as thought appropriate remains outstanding.

Action on hold

New committee members It was suggested that an approach might be made in the future to XXXXXXX, but it was agreed to wait for now. All committee members were asked to continue to think of possible candidates.

Action All

Grant money - purchase of new equipment. There has been no further interest expressed regarding any activity based groups so no action was currently required.

Action on hold

WiFi in the WVH. It was agreed that this action be carried forward until SAH was able to attend.

Action on hold

Website update It was noted that some items may be old and links need checking. HR agreed to speak to Beverley.

Action HR

E-mail circulation lists. An update will be requested from SAH.

Action SAH

Archive cabinets. These had been installed and were felt to be highly satisfactory. RL reminded the meeting that it had been agreed to charge x% of normal rates for those maintaining the archive to cover heating and lighting costs.

Item closed

Baby and Toddler Group. HR reported that there had been some interest and that she would like to trial a group. It was suggested that September might be a good time to start this activity.

Action HR

Somerset Touring Opera. IW reported that it had been agreed that STO would perform a revue based upon the works of Noel Coward on 12th November. The format will be as before and it was agreed to do all possible to maximise attendance.

Action All

4. **Treasurer's Report**

IW reported that there was nothing to add to the earlier discussion of the accounts.

5. **Secretary's Report**

In the absence of SAH this item was deferred until the next meeting.

6. **Website update & Marketing**

See above.

7. **Activity Schedule review**

The following updates and actions were noted;

- Insurance renewal done (IW).
- Fire risk assessment due May (RL).
- Fire equipment checks will be done alongside risk assessment (RL).
- General risk assessment will be carried out by DW and HR.
- Fire alarms. K&S had recently visited. IW confirmed that an interim visit was not required provided the Trustees were content to carry out tests themselves. It was agreed that IW/RL would investigate the extension pole required to enable safe testing of the roof mounted smoke detectors.

8. **Future events**

- Although not a WVH event Tea on the green is 11/06/16.
- Police commissioner election 5/05/16.
- Christian Aid coffee morning 21/05/16.
- Winn club sale 4/06/16.
- Yoga starts 11/06/16.
- EU Referendum 23/06/16.

9. **Fete**

There will be a fete meeting on 31/05/16 at 7.30pm. Committee members were asked if they would be prepared to do their usual duties and it was agreed as follows;

- Tote DW
- Ice creams RL
- Gate IW
- Bowls JT (if required)
- Dog show HR to help BF

10. **AOB**

AV will again be undertaking grass cutting.

N Bowley will look at the kitchen roof when the weather permits. It was agreed that once the roof was fixed the kitchen will require some redecorating.

11. **Appointment of officers**

The following agreed to re-election;

- Chairperson SH
- Treasurer IW
- Secretary SAH (to be confirmed at next meeting).
- JT, HR and DW all agreed to be committee members.

12. Date of next meeting

The next meeting will be held on 28/06/16 at 7.30pm .

The meeting closed at 8.40 pm.

Ian Whybrow - Treasurer