

Winsford Village Hall
Minutes of the WVH Trustees Committee and Annual General Meeting
Tuesday 7th May 2019

Present

Sue Hayes (SH) Chairman and Bookings Secretary
Ian Whybrow (IW) Treasurer
Carol French (CF)
Debbie Debney (DD)
Sue Brooks (SB) Secretary
1 member of the public

1. **Apologies for Absence** - Apologies were received from Helen Richardson (HR) and John Titcombe (JT).
2. **Welcome to Members of The Public**
3. **Approval of The Minutes** - The minutes of the committee meeting held on 15th January were approved and duly signed by SH
4. **Matters Arising from the Previous Meeting -**
 - Exterior Painting** - SB presented a quote from David Wilson to paint the exterior render at the same time as the already approved quotation for painting the exterior woodwork. This was approved.
 - Electrical Testing** - The PAT and 5-year testing has been completed and this resulted in the emergency lights and the consumer units being replaced.
 - Field Agreement** - The new tenant is just finishing a trial period for the field rent. SH will contact them to see if they wish to continue. If so SB will generate a new rolling agreement to suit. SB confirmed that letters of thanks had been sent to Mrs Hughes as well as David and Sue Wilson.

ACTION: SH/SB
 - BT Contract** - CF had contacted BT to try to negotiate a better deal. There was only minimal success as it seems that, although a charity, we are tied to a business contract. CF was thanked for her efforts.
 - Maintenance Items** - SH reported that she was awaiting a quote from Martin Atkins for renewing the field fencing. The line will be straightened in order to strengthen it.

ACTION: SH
 - Playgroup Funds** - IW reported that the balance of the fund had been passed over to WVH and that this will be passed to the group that maintains the village playground.

ACTION: IW
5. **Treasurers Report** - Following the earlier Trustees Financial Meeting IW reported that there was nothing further to add.
6. **Maintenance Items** - Wessex Water had verbally reported a lack of a non-return valve in the toilets at their last inspection but no written requirement details had been received so we will wait until their next inspection. One sink in the Ladies has had its water supply isolated due to the tap malfunctioning. John French will take a look at it. **ACTION: CF**

Although IW checks the fire equipment monthly, K&S undertake annual checks. During the most recent inspection, in April, K&S deemed that the 16 smoke and 3 heat detectors were 10 years old and "beyond useful life". IW has checked this with the manufacturers whose

opinion is that there is no such age limit and that the optical sensors should just be cleaned regularly. The units can also be obtained and installed as DIY items. K&S require around £122 + VAT per sensor but DIY the same sensors are either £15 or £18. IW has cleaned the sensors and will purchase a smoke canister to check reaction times. If necessary he will then fit new units and investigate an alternative inspection engineer.

ACTION: IW

7. Website Update - HR normally reports on this so this will be postponed until the next meeting. However, no issues have been reported.

ACTION: HR

8. Activity Schedule Review - SH reported that the oil boiler service is set for next week. IW r reported that the annual insurance has been renewed and, as reported previously, the electrical testing is up to date. IW stated that one emergency light has blown and will need replacing.

ACTION: SH/IW

9. Future Events - Tuesdays 11am -1pm - Mental Health Counselling
Saturday 18th May - Christian Aid Coffee Morning
Tuesday 28th May - Winsford Fete ideas Meeting 7.30
Saturday 1st June - Winn Club Sale
Sat 30th June - Winsford Church "See Sunday"
Saturday 10th August - Winsford Fete

10. AOB - The hiring fees at the hall have remained unchanged for the last 10 years. It was felt that it was time for an increase to reflect the increased costs of maintaining and running the hall. Accordingly it was agreed that from June 1st 2019 the fees will be set as:

Main Hall - £8 per hour
Committee Room - £5 per hour
Fund Raising Activities, bingo, fetes, Moor Movies - £26 (no increase)
Parties/Christenings - £30
Funerals - £35
Weddings - £120
Whole Evening Events - £75

The different fees reflect the facilities available as well as differing set-up/clear-up times.

11 Re-election and/or Appointment of Trustees and Appointment of Officers - The existing committee present confirmed that they were willing to continue and were re-elected. Patrick Watts-Mabbott was confirmed and welcomed as an additional Trustee.

12. Date of the Next Meeting - Tuesday 25th June at 7.30 pm.

The meeting closed at 8.45 pm.
WVH Minutes 08/05/2019