

# Winsford Village Hall

Minutes of the WVH Committee meeting held on Tuesday 28<sup>th</sup> June 2016 at 7.30pm.

## Present

Sue Hayes (SH) Chairman and Booking Secretary  
Steve Hunt (SAH)  
Helen Richardson (HR)  
John Titcombe (JT)  
Ian Whybrow (IW)  
Dave Williams (DW)

### 1. **Apologies.**

Robin Lockwood (RL)

### 2. **Approval of minutes.**

The minutes of the meeting held on 26<sup>th</sup> April 2016 were approved and duly signed by SH. With an amendment at item 11 to capture that RL had agreed to be re-elected as a committee member, the minutes of the AGM also held on 26<sup>th</sup> April 2016, were approved and duly signed by SH.

### 3. **Matters arising from the minutes.**

Signing of minutes - see item 2 above.

**Item closed**

Signed minutes of 12/01/16 meeting – have these been retained by IW?

**IW to advise**

Winsford Woodbees(WW) - RL & SH have now sorted the costumes and props. Some have been discarded and some clothes, curtains & props retained.

**Item closed**

New committee members – SH will enquire of .....

**Action SH**

Grant money - purchase of new equipment. There has been no further interest expressed regarding starting any club that might be able to make use of this grant. Might any of the existing clubs be able to acquire new equipment under the scheme? – Bowls? JH would enquire and the committee discuss at the next meeting. We would continue to advertise that “seed money” may be available from WVH should anyone wish to start up an activity based club.

**Action JT/All**

WiFi in the WVH. SAH advised that WPC continued to be very keen for WiFi to be installed in the VH, in part to facilitate the online review of planning applications. He proposed that the VH should offer to support, on a 50/50 cost sharing basis with WPC, a minimum period contract (2 years?) with BT to install and support an unlimited, up to 7mbs, broadband service. This was agreed subject to a final check that Airband was unlikely to provide an equivalent service before the end of the year. Before any extension is made to the arrangement, it would be reconsidered by WVH to ascertain whether the broadband service was attracting sufficient new hiring business. SAH was authorised to speak with WPC accordingly.

**Action SAH**

WVH will consider how best to price and advertise the new service.

**Action All**

Email circulation lists. All information that SAH was given for the Wynn Club and Moors Movies group has been passed to HR and has been added to our database.

**Item closed**

Baby & Toddler group. HR advised she is hopeful of starting the group in September on Mondays (10am – Noon). SH offered to assist with some fundraising to get the group started. HR advised that she would be taking appropriate advice regarding the regulations covering the management of organised child groups.

**Action HR&SH**

Somerset Touring Opera – see item 8 below.

Activity Schedule update – see item 7 below.

#### 4. **Treasurer's Report**

IW provided SAH with a verbal financial update, which advised that it was too early in the financial year to provide any worthwhile detailed information.

#### 5. **Secretary's Report**

SAH advised that most items had been covered in item 3 above or would be covered in item 7 below. Additionally;-

- we had received West Somerset Council's Non Domestic Rate Bill for 2016/17. With the mandatory 80% charity relief and the 20% Discretionary Miscellaneous Rural Relief, our net liability for the year was nil.
- Mel Mileham had requested reconfirmation that the VH charge for the archive group to use the conference room would be at £xph. SAH had provided again.

#### 6. **Website update & Marketing**

Details of all VH events are to be uploaded on to the village website.

**Action HR**

#### 7. **Activity Schedule review**

In accordance with our risk management procedure this was updated; actions agreed and will be circulated with the minutes.

**Action SAH**

#### 8. **Future events**

- Dog training starts 04/07/16
- 10/15 ENP volunteers staying at VH – 15/07/16
- Village Fete – 13/08/16
- Harvest Supper – 08/10/16
- Whist Drive – 28/10/16
- Craft Fair – 2-5pm - 06/11/16
- Somerset Touring Opera 12/11/16.

#### 9. **AOB**

- The village agent was trying to arrange 4 tea dance classes/lessons in the autumn - 1 at WVH, 1 at Exford, 1 at Wheddon Cross with a "final" also at Wheddon Cross.
- SH has purchased new flower boxes for outside the front door.
- The electric cookers are not working. Signs have been displayed to make users aware. SH offered to arrange for an electrician to take a look. **Action SH**
- A working party is needed in September to clean up the paintwork at the front of the building. **Action – to be discussed at the next meeting.**

#### 10. **Date of next meeting**

The next meeting will be held on 27/09/16 at 7.30pm.

The meeting closed at 9.05 pm.

Steve Hunt – Secretary 11<sup>th</sup> July 2016