

Winsford Village Hall

Minutes of the WVHC meeting held on Tuesday 27th January 2015 at 7.30pm

Present

Steve Hunt (SAH)
Robin Lockwood (RL)
Helen Richardson (HR)
John Titcombe (JT)
Ian Whybrow (IW)
Dave Williams (DW)

1. **Apologies** Sue Hayes (SH)
2. **Chairman** In SH's absence, it was agreed that IW would chair the meeting. IW advised that SH had provided a written input, which he would read to the meeting later in the proceedings.
3. **Previous minutes** of the WVH committee meeting held on the 25th November 2014 were approved by the meeting and signed by the Chairman.
4. **Matters arising from the minutes of the 25/11/14 meeting**
 - Risk management procedure. The draft circulated by SAH on 05/12/14 was agreed by the meeting without amendment and would be implemented immediately. **Item closed**
 - Windows update. SAH advised after visiting and telephoning the ENP to take advice, he had now virtually completed the electronic planning application. Comments made by HR were discussed and will be incorporated into the submission as agreed. With IW providing a copy of the site plan, SAH was authorised to make the submission. **Action SAH**
 - Archive update. With SH not being able to attend, no update was available. However SAH reported a discussion held the previous night at the WPC meeting. It was suggested that the earlier request made of WVH to display A4 copies of the material used in the church for "Winsford Remembers" be put on hold and that a representative of WVH join a representative of the WPC and the village archivist to discuss how general archive material might be displayed and stored. With SAH volunteering to be the WVH representative, the meeting agreed that we would support such a meeting, but made it clear that space in the VH would be an issue. **Action SAH**

In discussing this issue and the question of space, it was mentioned that the now defunct Winsford Woodbees were still storing props and costumes in the hall. SAH agreed to write to David Godsall requesting that they be removed, especially in the light of the possible request to store further archive material. **Action SAH**
 - New committee members. More still needed. **Action All**
 - Grant money – purchase of equipment. IW reported that the only request for additional equipment had come from Mike Hillier, who was looking to set up a table tennis club on Sunday nights and would be looking for a second table. Again storage space would be an issue. IW would speak with Mike again and gauge the level of interest. **Action IW**
 - Display of WW1 material. See Archive update above
 - PRS annual return. This had been completed and the invoice received. **IW to pay.**
 - Activity Schedule actions and update. – see item 8 below
 - New terms of hire update. SAH had now amended the draft in line with the discussion at the last meeting and had brought a master copy to the meeting to provide to SH. However, his computer skills did not extend to including the heating controls diagram. HW volunteered to

include this and provide the amended master to SH. To facilitate this, SAH will forward the master electronically to HW. **Action SAH & HW**

- Somerset Touring Opera - see item 10 below.

5. Treasurer's Report – IW provided a financial update as follows:-

(Confidential to WVH committee members only)

6. Secretary's Report

SAH advised most issues had already been covered in item 4 above. In addition:-

- He had been contacted by David Godsall regarding "redundant" amateur dramatic funds amounting to £xxxx which it was felt should be transferred to the WVH. IW advised that we would obviously like to accept this funding, but would like to discuss any conditions on use. **Action IW to speak with David Godsall**
- He had been approached by the WPC inviting us to consider installing WiFi into the VH. This was discussed, but it was not considered there would not be sufficient demand to make it worthwhile economically. SAH would advise the WPC accordingly. **Action SAH**
- Two quotes had been received to replace some fencing posts in the VH field. The cheapest had been from Mike Hillier (approximately £xxxx) and SAH was actioned to ask him to undertake the work. **Action SAH**
- HW's details had been provided to SAH who was to update our Charity Commission submission accordingly. **Action SAH**

- ## 7. Update from SH
- IW read out an update from Sue. She said that she was sorry she was unable to attend. She was feeling better but her irregular heart beat had returned and she had to take things easy. She thanked us for her get well messages. She had heard a rumour that the village fete would not be held this year. Sue wanted to make it clear that it would definitely be held on Saturday 8th August and she would like to arrange a fete meeting on Tuesday 5th May at 7.30pm to make arrangements. The public address system has been booked. She went on to report that we have lost group bookings from Yoga, Pilates, Keep Fit and the Baby & Toddlers, all due to lack of support. The Badminton Group was also struggling. We needed to encourage more people to use the hall. Ferret racing (as a fund raiser) was being held on 31/01/15. Mr Rooks and family would be staying at the VH over Easter. Finally the central heating boiler was serviced on 13/01/15.

8. Activity Schedule

In accordance with our new risk management procedure, this was updated; actions agreed and will be circulated with these minutes. **Action SAH**

9. Website update & Marketing

SAH reported from the WPC meeting on the 26/01/15 that progress was moving, but slowly. Beverley Flanagan had wanted to include as many contributors as possible, but that was causing a delay. All businesses in the Parish will have an entry with a link to their own website, if they have one. It was hoped that it would be formally launched at the Annual Assembly but this would need broadband access (see 6 above). Beverley reported that she had written a piece to cover the VH. It was agreed that HW would be our link into this new village website and she would liaise with Beverley as appropriate. **Action HW**

10. Event review & future events

- **Somerset Touring Opera.** SAH has asked if they could return in March but regrettably, due to many commitments, they will be unable to do so.
- **Stoggymen** – DW volunteered to make further contact. **Action DW**
- **Music evening** – SAH will make further contact with Gerry Flanagan. **Action SAH**
- **Winsford's not got talent?**
- **WW1 tribute** – now planned for March '15
- **Jazz** – popular in the village – can we arrange something?
- **Village fete** – 08/08/15

11. AOB

Could external storage be arranged? No specific action was recorded.

Date of AGM and next meeting – 28th April 2015 at 7.00pm.

The meeting closed at 8.55pm.

Steve Hunt Secretary