WINSFORD PARISH COUNCIL

DRAFT Minutes of the Extra-ordinary Meeting of Winsford Parish Council Held on Monday 29 June 2020 at 2.30pm virtually via Zoom

PRESENT: Councillors: Colin Wilkins (CW) – Chair, Kevin Connell (KC), Sarah Little (SL), David Luscott (DL), Mel Mileham (MM), Co Cllr Frances Nicholson (FN), SWaT Cllr Steven Pugsley (SP), one member of the public, and Parish Clerk Nic Kemp (NK)

CW opened the meeting at 2.40pm due to difficulties accessing Zoom.

32.1 Queries submitted by members of the public – None

32.2 Apologies for Absence – CW noted Cllrs John Bray and Patrick Watts-Mabbott were not present.

32.3 Declaration of Interests – None

32.4 To consider response to survey on Unitary Authority – FN and SP gave background to Unitary Authority – has been explored in past, identifies cost savings, needs to reflect diversity of Somerset. Final decision will be by Secretary of State not SCC or SWaT. It was agreed Councillors could submit individual responses, with no need for Council response to survey.

CW thanked FN and SP for their input.

32.6 Financial Matters – taken out of order to resolve prior to website discussion. Clerk had previously circulated the AGAR documents.

32.6.1 CW prop (KC sec) approving the Certificate of Exemption 2019/20. Unanimously agreed

32.6.2 KC prop (MM sec) approving the Internal Auditor's report, noting the Auditor's comments, with the Clerk to provide clarification. Unanimously agreed

32.6.3 KC prop (CW sec) approving the Annual Governance Statement 2019/20. Unanimously agreed

32.6.4 CW prop (KC sec) approving the Accounting Statements 2019/20. Unanimously agreed

32.6.5 To consider donation to West Somerset Advice Bureau in lieu of Internal Audit fee – CW prop (KC sec) a donation of £20. Unanimously agreed

32.5 To determine the way forward for the new Council website

Clerk reminded Councillors of need to observe commercial confidentiality while discussing quotations. CW thanked DL for all efforts and work done to date, with several options identified. CW prop (MM sec) option 1 – Netwise – set up cost £499, and £250pa. Agreed - 4 in favour, 1 abstained.

DL to request next steps from Netwise. KC prop (MM sec) DL to proceed with website set up in consultation with CW and support from Clerk.

32.7 Date of next Ordinary Meeting – Thursday 23 July 2020 at 2pm if virtual, or Monday 27 July 2020 at 7.30pm if face to face. Clerk to confirm by Friday 17 July 2020.

There being no further business, the CW closed the meeting at 4.00pm

Date……. Signed…….